

25 February 1985

MEMORANDUM FOR: Curriculum Committee

FROM :

Chief, Professional Development Branch

STAT

SUBJECT : Action Plan -- Review of Midcareer Course

This action plan is in response to the Curriculum Committee's mandate for the review of selected OTE courses. An additional motivating factor is the Directorate of Operations' request that the Midcareer Course (MCC) be reduced from the present five weeks to two weeks.

1. Draft short paper on the MCC, defining the mission, purpose and role of the course, and discussing briefly the course content. This would provide a starting point, and serve as a backgrounder and attachment to subsequent papers.

Complete by 15 March

2. Develop a survey process for MCC graduates of the past five years.

Complete by 15 March

3. Conduct survey.

Complete by 5 April

4. Collate and assess survey results. Prepare summary paper.

Complete by 19 April

5. With problem-solving session, prepare options papers for two-week MCC, and possible four-week and/or alternative five-week options.

Complete by 26 April

6. Draft options paper for DDs. Include in package summary paper on results of survey, backgrounder, and schedule of January/February running.

Complete by 6 May
(Brief STOs at 6 May meeting)

7. Conduct interviews with DDs.

Complete by 31 May

8. Proposal to Curriculum Committee

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Complete by 21 June